

Dialogue In The Dark (HK) Foundation Limited

黑暗中對話(香港)基金會有限公司

Dialogue In The Dark (HK) Foundation Limited (DIDF) is a dynamic organization dedicated to promoting empathy, overcoming prejudice, and creating an inclusive society. Since 2010, we have empowered a diverse group of People of Differences* (PoDs) to deliver inspiring experiential learning programs to over 600,000 participants from corporate, educational, and public sectors. Our mission is not only to provide employment opportunities for talented PoDs but also to foster inclusive workplaces and drive a paradigm shift among employers. We are proud of the significant increase in job opportunities for PoDs and the enhanced acceptance and recognition of their capabilities and contributions to society. As we continue to evolve and diversify, we aim to create sustainable business and social impact for an inclusive workplace and society.

*'People of Differences' means People with disabilities such as the blind, the deaf etc. All of them have different abilities or talent, we build a platform for them to showcase their abilities or talent.

More details: <http://www.dialogue-experience.hk/>

Senior Programme Officer (14-month Contract)

Join us at Dialogue In The Dark (HK) Foundation Limited (DIDF) and be part of our mission to create an inclusive society! We are seeking enthusiastic individuals to join our team and make a meaningful impact.

The Senior Programme Officer will be responsible for executing and managing social projects with a primary focus on the Career Empowerment Programme for People of Differences (PoDs)*. This role requires a dynamic individual who can coordinate supported employment services, build and maintain employer networks, and support programme planning, monitoring, and stakeholder engagement to deliver meaningful employment opportunities and social impact for PoDs.

Responsibilities

- Lead the implementation of social projects, particularly the PoDs Career Empowerment Programme, ensuring all activities are delivered effectively, on schedule, and meet quality standards.
- Coordinate supported employment services, including individualized job matching, tailored skills training, and ongoing support to assist PoDs in securing and maintaining sustainable employment.
- Develop and strengthen the employer network by actively engaging with inclusive employers, advocating for job opportunities, and facilitating partnerships to broaden employment options for PoDs.
- Support the team in planning and executing programme activities, ensuring compliance with guidelines and timely delivery.
- Monitor and evaluate programme progress by preparing reports and providing regular updates to stakeholders.
- Maintain and nurture relationships with local and regional funding bodies to secure ongoing programme support.
- Assist the Head of Programme Development with strategic initiatives and key projects.
- Collaborate with staff and volunteers to support DIDF's fundraising events and other organizational initiatives.
- Foster an inclusive and empowering environment for PoDs to achieve social and economic impact.

*'People of Differences' means People with disabilities such as the blind, the deaf etc. All of them have different abilities or talents, we build a platform for them to showcase their abilities or talent.



DIALOGUE
EXPERIENCE

對話體驗



experience 體驗 · empower 同行 · evolve 共創

黑暗中對話（香港）基金會有限公司
Dialogue In The Dark (HK) Foundation Limited
九龍長沙灣長義街9號
D2 Place 一期7樓B室
Unit B, 7/F, D2 Place ONE
9 Cheung Yee Street,
Cheung Sha Wan, Kowloon
t +852 2310 0833
f +852 2310 0490
www.dialogue-experience.hk

Requirements

- ✓ Bachelor's degree in social work, public administration, business, or equivalent.
- ✓ Strong organizational and time-management skills.
- ✓ 5 years of work experience, preferably in project management or supported employment services
- ✓ Excellent communication and interpersonal skills.
- ✓ Ability to work collaboratively in a team-oriented environment.
- ✓ Knowledge of programme implementation and evaluation.
- ✓ Passion for social impact and working with diverse communities.

Benefits

- Competitive salary and benefits package.
- Opportunity to work for a mission-driven organization that makes a difference.
- Positive and collaborative work environment.
- 5-day work
- 12-day leave annually
- Group medical
- Public holiday
- Special leaves
- Professional development opportunities.

To apply for this opportunity, please send your resume and a cover letter and salary expectations to recruit@dialogue-experience.org.hk